

## **Tallaksen, Brandy L CIV NAVFAC LANT, AM**

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**From:** Tallaksen, Brandy L CIV NAVFAC LANT, AM  
**Sent:** Friday, July 01, 2016 13:36  
**To:** 'heather@dabneyproperties.com'; 'steve@dabneyproperties.com'  
**Cc:** Gardner, Raymond F CIV Newport News Huntington Hall, N93; Hall, Michael J CIV NAVWPNSTA Huntington Hall, N93; McKnight, James I CIV Huntington Hall (SUPSHIP), N932  
**Subject:** RE: SASR Documents LI-13075, LI-13076 & LI-13077  
**Signed By:** brandy.tallaksen@navy.mil

Good Afternoon,

Can you please bring the originals of the SASR documents referenced below when we meet on the 7th if they are not already in route via mail to our office? Or, I'm happy to print and bring two originals with me to have signed on the spot, just let me know which you prefer.

V/r

Brandy L. Tallaksen, MBA  
Realty Specialist  
NAVFAC Atlantic AM1  
Work: 757-322-4116 Fax: 757-322-4913  
Brandy.Tallaksen@navy.mil

### -----Original Message-----

**From:** Tallaksen, Brandy L CIV NAVFAC LANT, AM  
**Sent:** Tuesday, May 10, 2016 10:04 AM  
**To:** 'heather@dabneyproperties.com'  
**Cc:** 'steve@dabneyproperties.com'; Gardner, Raymond F CIV Newport News Huntington Hall, N93; Hall, Michael J CIV NAVWPNSTA Huntington Hall, N93; McKnight, James Ivan GS11 CNRMA; Blackwell, Robin S CIV NAVFAC LANT, AM; Buddenhagen, Carolyn L CIV NAVFAC LANT, AM  
**Subject:** SASR Documents LI-13075, LI-13076 & LI-13077

Good morning,

Please find attached advanced electronic copies of SASRs for the subject leases. Originals are in the mail for signature.

V/r

Brandy L. Tallaksen  
Realty Specialist  
NAVFAC Atlantic AM1  
Work: 757-322-4116 Fax: 757-322-4913  
Brandy.Tallaksen@navy.mil



DEPARTMENT OF THE NAVY  
NAVAL FACILITIES ENGINEERING COMMAND, ATLANTIC  
6506 HAMPTON BLVD  
NORFOLK VA 23508-1278

IN REPLY REFER TO:

11011

Ser AM1/00202/LI-13075,

LI-13076, LI-13077

May 9, 2016

Mr. Steve George  
Dabney Properties LLC  
3409 Bartley Pond Place  
Richmond, Virginia 23233

Dear Mr. George:

Enclosed for your records are three (3) each Government executed Settlement Agreement and Special Release documents for undamaged units under the following Leases:

1. N62470-15-RP-00039 (LI-13075)
2. N62470-15-RP-00040 (LI-13076)
3. N62470-15-RP-00041 (LI-13077)

Please sign and witness all copies and keep one Settlement Agreement and Special Release document per lease for your records and return the two other originals to:

NAVFAC Atlantic  
Attn: Brandy Tallaksen AM1-BT  
6506 Hampton Blvd. Bldg. D  
Norfolk, VA 23508-1278

Your cooperation in this matter is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact Brandy L. Tallaksen, Realty Specialist, at (757) 322-4116, or e-mail: [brandy.tallaksen@navy.mil](mailto:brandy.tallaksen@navy.mil).

Sincerely,

*Tammy S. Sadler*  
TAMMY S. SADLER  
Real Estate Contracting Officer  
By direction of the Commander

Enclosures

SETTLEMENT AGREEMENT AND SPECIAL RELEASE

THIS SETTLEMENT AGREEMENT AND SPECIAL RELEASE, made effective on the 5<sup>th</sup> day of May 2016, by and Dabney Properties LLC hereinafter called LESSOR, and the UNITED STATES OF AMERICA, hereinafter called GOVERNMENT.

W I T N E S S E T H:

WHEREAS, pursuant to Lease Number N62470-15-RP-00039, dated 07 May 2015, the LESSOR leased unto the GOVERNMENT Nine (9), 3-Bedroom/2-Bath, fully furnished apartments identified as Apartment Nos. 1100-102, 1200-200 and 1300-203 located at Lake Ridge Apartments, Lake Ridge Road; Apartment Nos. 6000-100, 6000-300, 6200-201, 6200-300 and 6200-302 Breaker Court; and Apartment No. 9100-203 Tidal Lane, Hampton, Virginia, as more particularly described in said Lease; and

WHEREAS, it is mutually agreed that Apartment Nos. 1100-102, 1200-200 and 1300-203 located at Lake Ridge Apartments, Lake Ridge Road; Apartment Nos. 6000-100, 6000-300, 6200-201, 6200-300 and 6200-302 Breaker Court; and Apartment No. 9100-203 Tidal Lane, Hampton, Virginia, were undamaged when the move-out inspection was completed on the 5<sup>th</sup> day of May 2016.

NOW THEREFORE, in consideration of the premises, the parties hereto do mutually agree, one with the other, as follows:

1. That there is no money due by the GOVERNMENT to the LESSOR for the GOVERNMENT's use of said apartments, through the aforementioned date, pursuant to the subject lease.

2. That the LESSOR does for itself, and its successors and assigns remise, release, and forever discharge the UNITED STATES OF AMERICA, its officers, agents, and employees, of and from all manner of actions and claims upon, or by reason of, any matter, cause, or thing whatsoever arising out of the GOVERNMENT'S use of said apartments at Hampton Center Apartments, Hampton, Virginia, through the aforementioned date, pursuant to the subject Lease.

3. That the LESSOR does hereby accept the return of the property and assume full custody and control for the aforementioned apartments as of the above date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed on their behalf.

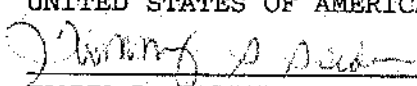
WITNESS

DABNEY PROPERTIES LLC

By \_\_\_\_\_

Title \_\_\_\_\_

UNITED STATES OF AMERICA

  
TAMMY S. SADLER

Real Estate Contracting Officer  
By direction of the Commander

**Tallaksen, Brandy L CIV NAVFAC LANT, AM**

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**From:** Tallaksen, Brandy L CIV NAVFAC LANT, AM  
**Sent:** Monday, May 02, 2016 14:46  
**To:** 'steve@dabneyproperties.com'  
**Subject:** Move Out Inspection 5 May  
**Signed By:** brandy.tallaksen@navy.mil

Steve,

Per our recent conversation, we are scheduled for 8am on 5 May to complete the move-out inspections of the following apartments:

1. Apartment Nos. 106-G and 111-B Friendly Drive, Northhampton Village, Hampton, Virginia 23605.
2. Apartment Nos. 1100-102, 1200-200, and 1300-203 Lake Ridge Rd. & 6000-100, 6000-300, 6200-201, 6200-300 and 6200-302 Breaker Court; and 9100-203 Tidal Lane, located at LakeRidge Apartments, Hampton VA.
3. Apartment Nos. 710-203 and 710-303 Bellows Way and Apartment No. 738-202 Brookside Drive located at Featherstone Apartments, Newport News.

I will be traveling straight to Northhampton Village, so if you need to reach me in transit, my cell phone number is 757-287-2351.

V/r

Brandy L. Tallaksen  
Realty Specialist  
NAVFAC Atlantic AM1  
Work: 757-322-4116 Fax: 757-322-4913  
Brandy.Tallaksen@navy.mil

SETTLEMENT AGREEMENT AND SPECIAL RELEASE

THIS SETTLEMENT AGREEMENT AND SPECIAL RELEASE, made effective on the 5<sup>th</sup> day of May 2016, by and Dabney Properties LLC hereinafter called LESSOR, and the UNITED STATES OF AMERICA, hereinafter called GOVERNMENT.

W I T N E S S E T H:

WHEREAS, pursuant to Lease Number N62470-15-RP-00039, dated 07 May 2015, the LESSOR leased unto the GOVERNMENT Nine (9), 3-Bedroom/2-Bath, fully furnished apartments identified as Apartment Nos. 1100-102, 1200-200 and 1300-203 located at Lake Ridge Apartments, Lake Ridge Road; Apartment Nos. 6000-100, 6000-300, 6200-201, 6200-300 and 6200-302 Breaker Court; and Apartment No. 9100-203 Tidal Lane, Hampton, Virginia, as more particularly described in said Lease; and

WHEREAS, it is mutually agreed that Apartment Nos. 1100-102, 1200-200 and 1300-203 located at Lake Ridge Apartments, Lake Ridge Road; Apartment Nos. 6000-100, 6000-300, 6200-201, 6200-300 and 6200-302 Breaker Court; and Apartment No. 9100-203 Tidal Lane, Hampton, Virginia, were undamaged when the move-out inspection was completed on the 5<sup>th</sup> day of May 2016.

NOW THEREFORE, in consideration of the premises, the parties hereto do mutually agree, one with the other, as follows:

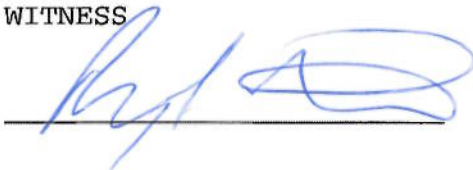
1. That there is no money due by the GOVERNMENT to the LESSOR for the GOVERNMENT's use of said apartments, through the aforementioned date, pursuant to the subject lease.

2. That the **LESSOR** does for itself, and its successors and assigns remise, release, and forever discharge the UNITED STATES OF AMERICA, its officers, agents, and employees, of and from all manner of actions and claims upon, or by reason of, any matter, cause, or thing whatsoever arising out of the **GOVERNMENT'S** use of said apartments at Hampton Center Apartments, Hampton, Virginia, through the aforementioned date, pursuant to the subject Lease.

3. That the **LESSOR** does hereby accept the return of the property and assume full custody and control for the aforementioned apartments as of the above date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed on their behalf.

WITNESS

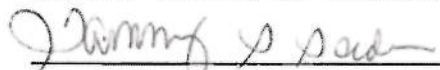


DABNEY PROPERTIES LLC

By 

Title Deputy of Operation

UNITED STATES OF AMERICA

  
TAMMY S. SADLER  
Real Estate Contracting Officer  
By direction of the Commander

move-out  
**CONDITION REPORT**

COMPLEX LAKE RIDGE APARTMENTSAPT # 9100-203STREET TIDAL LANE#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / YesSPRINKLER SYSTEM: YES ✓ NO       

## ENTRANCE HALL:

Front Door: NDFloor NDSCovering VinylWalls P/PCeiling PopcornLights NDClosets NAOTHER:       

Sunroom  
 PATIO/BALCONY:

Floor CarpetWalls P/PCeiling PopcornLights NDStorage Area       OTHER: Closet ND

## SOFTWARE

CHECKED: YES or NO

MAINTENANCE CONCERNS TO BE COMPLETED BY:        (date)

5516  
Casee Budington  
5-6-15  
 LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

5516  
Casee Budington  
5-6-15  
 U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
 ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)



## LIVING ROOM AREA:

Floor NWT  
 Covering Carpet  
 Walls P/P  
 Ceiling Popcorn  
 Windows/Screens ND  
 Doors NA  
 Lights Ceiling Fan ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering Carpet  
 Walls P/P  
 Ceiling Popcorn  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_

## KITCHEN:

Floor vinyl NDS  
 Walls P/P  
 Ceiling popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal works  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS 2 cuts near sink  
 Windows/Screens N/A  
 Doors N/A

OTHER: Hole on wall above bar area - email from apartment complex verifying there will be no charge

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering vinyl  
 Walls P/P  
 Ceiling popcorn  
 Lights ND  
 Closets door ND  
 OTHER: W/D NDS

BEDROOM# 1Location 9100-203 (~~Front~~/Back/~~Left~~/Right from entrance)Flooring NWalls NWTCeiling NWTDoor NDClosets NDLights ND (WORKING)Windows/Screens ND - Broken Blind TBR by sailorBeds ND (N)Headboards NWTNight tables NWTLamps NWTDressers/mirrors NWT (7 HOLES ON TOP OF DRESSER)Full Length Mirrors N/A

OTHER: \_\_\_\_\_

BATH:

Loc: 9100-203 (from entrance) Size: FULL (~~master~~/2<sup>nd</sup>/1/2)Flooring NDWalls NWTCeiling NDTub/Shower NDCommode NDSink NDVanity NDMedicine Cabinet NDMirror(s) NDLights ND (WORKING)Exhaust Fan ND (WORKING)Accessories CLEANING BRUSH & PLUNGER PROVIDEDDoor NDWindows/Screens N/A

OTHER: \_\_\_\_\_

BEDROOM# 2Location Bedroom 9160-203 (Front/Back/Left/Right from entrance)Flooring NDWalls NDCeiling NDDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWT / BLINDS HAVE ONE BROKENBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: \_\_\_\_\_

## BATH:

Loc: \_\_\_\_\_ (from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

BEDROOM# 3Location Bedroom (Front/Back/Left/Right from entrance)

Flooring No Damage  
 Walls No Damage  
 Ceiling No Damage  
 Door NWT  
 Closets NWT  
 Lights NWT  
 Windows/Screens NWT  
 Beds NWT/ND  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT  
 Dressers/mirrors NWT / no mirror  
 Full Length Mirrors ND  
 OTHER: \_\_\_\_\_

## BATH:

Loc: Bathroom from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Tub/Shower NWT  
 Commode NWT  
 Sink NWT  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) NWT  
 Lights NWT / worked  
 Exhaust Fan worked  
 Accessories plunger/brush  
 Door NWT  
 Windows/Screens N/A  
 OTHER: \_\_\_\_\_



**Housing Unit Furnishings- Minimum Requirements**

9/00-203

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
1 Range/Oven Comb.	1 Sofa (Min. 72")
1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or Ice maker	1 Coffee Table
1 Full-sized Dishwasher	2 End Tables
1 Cutting Board (Min 9"X12")	2 Table Lamps
6 Beverage Glasses (10-12 oz.)	2 Occasional Chair per Bedroom
6 Coffee Cups w/Saucers or Mugs	<b>BEDROOM-PER OCCUPANT</b>
6 Bread/Butter Plates	1 Full Length Mirror- per Bedroom
6 Dinner Plates	1 Double Bed W/Firm Mattress & Foundation
6 Cereal/Salad Bowls	1 Full/Twin Mattress w/foundation
1 Casserole Dish	1 Dresser or Chest
1 Serving Platter	1 Night Stand/Table with Lamp
2 Serving Bowls	
1 Measuring Cup/Set	<b>HOUSEHOLD FURNISHINGS</b>
6 Knives	1 Bedspread or Comforter w/Bed skirt
6 Forks	1 Mattress Pad
6 Teaspoons	1 Blanket
6 Soup Spoons	2 New Hypo-Allergenic pillows per double bed
1 Paring Knife	4 Pillow Cases per double bed
1 Butcher Knife	2 Fitted Sheets
3 Serving Spoons/Forks	2 Flat Sheets
1 Utensil Tray	<b>BATH-PER OCCUPANT</b>
1 Set of Cooking Utensils	2 Bath Towels
1 Tea Kettle/ or Stove-Top Coffee Pot	2 Hand Towels
8-Cup Minimum	2 Wash Cloths
1 Can Opener	<u>Per Bathroom</u>
1 Salt and Pepper Shakers	1 Shower Curtain with Hooks
2 Cookware Skillets	1 Toilet Brush/Plunger
3 Cookware Set**	<b>MISCELLANEOUS ITEM-PER UNIT</b>
2 Cookie Sheet/Baking Pans	1 Smoke Alarm
3 Kitchen Towels	1 Vacuum Cleaner; request bags if needed
2 Dish Cloths	1 Mop
2 Pot Holders	1 Bucket
1 Broom	1 Fire Extinguisher
1 Dust Pan	
1 Trash Can	
<b>DINING ROOM-PER UNIT</b>	
1 Dining Table/Dinette	
4 Dining (Matching) Chairs (some have 6)	

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

# move-out CONDITION REPORT

COMPLEX LAKE RIDGE APARTMENTS

APT # 6200-201

STREET BREAKER COURT

#BDR 3

#BATHS 2

#OCCUPANTS 3

SMOKE ALARM: AREA

LR / BR

WORKING: Yes / Yes

SPRINKLER SYSTEM: YES

L

NO

## ENTRANCE HALL:

Front Door: ND

Floor NDS

Covering Vinyl

Walls P/P

Ceiling Popcorn

Lights ND

Closets NA

OTHER:

## Sunroom

PATIO/BALCONY:

Floor Carpet NWT

Walls P/P

Ceiling Popcorn

Lights ND

Storage Area ND

OTHER: windows ND

## SOFTWARE

CHECKED: YES or NO

MAINTENANCE CONCERNS TO BE COMPLETED BY:

(date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
 ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

## LIVING ROOM AREA:

Floor NWT  
 Covering CarPet  
 Walls PIP  
 Ceiling POPCORN  
 Windows/Screens ND  
 Doors NA  
 Lights ~~NA~~ Ceiling Fan ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering CarPet  
 Walls PIP  
 Ceiling POPCORN  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_



## KITCHEN:

Floor Vinyl NDS  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal WORKS  
 Trash Compactor NO  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS  
 Windows/Screens NA  
 Doors NA  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Vinyl  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Closets door NO  
 OTHER: W/D NDS

BEDROOM# 2

Location \_\_\_\_\_ (Front/Back/Left/Right from entrance)

Flooring NWT / CARPET coming away from wallWalls NWT / STAINS ON WALLCeiling NWTDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: \_\_\_\_\_ (from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

BEDROOM# 3Location Bedroom (Front/Back/Left/Right from entrance)Flooring NWT / small carpeting / PaintWalls NWTCeiling NWTDoor NWTClosets NWTLights NWT / work bulbWindows/Screens NWTBeds NDHeadboards NWTNight tables NWTLamps NWTDressers/mirrors NWT / not providedFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: Bathroom (from entrance) Size: Small (master/<sup>nd</sup> 1/2)Flooring NWT / small tileWalls NWT / small paint behind doorCeiling NWTTub/Shower NWTCommode NWTSink NWTVanity NWTMedicine Cabinet NWTMirror(s) NWTLights NWT / work bulbExhaust Fan Work bulbAccessories plunger / BrushDoor NWTWindows/Screens N/A

OTHER: \_\_\_\_\_

BEDROOM# 1Location 6200 - 201 (Front/Back/Left/Right from entrance)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Door ND  
 Closets ND  
 Lights ND (WORKING)  
 Windows/Screens ND  
 Beds N  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT  
 Dressers/mirrors NWT (8 HOLES ON TOP)  
 Full Length Mirrors N/A  
 OTHER: \_\_\_\_\_

BATH:

Loc: 6200 - 201 from entrance) Size: FULL (master)/2<sup>nd</sup>/1/2)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Tub/Shower ND  
 Commode ND  
 Sink ND  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) ND  
 Lights ND (WORKING)  
 Exhaust Fan ND (WORKING)  
 Accessories PLUNGER/BRUSH  
 Door ND  
 Windows/Screens N/A  
 OTHER: \_\_\_\_\_

**KITCHEN PER UNIT**

- 1 Range/Oven Comb.
- 1 Refrigerator min 14 CF (2-person Apts)  
(Frost- Free) w/2 Ice Trays or Ice maker
- 1 Full-sized Dishwasher
- 1 Cutting Board (Min 9"X12")
- 6 Beverage Glasses (10-12 oz.)
- 6 Coffee Cups w/Saucers or Mugs
- 6 Bread/Butter Plates
- 6 Dinner Plates
- 6 Cereal/Salad Bowls
- 1 Casserole Dish
- 1 Serving Platter
- 2 Serving Bowls
- 1 Measuring Cup/Set
- 6 Knives
- 6 Forks
- 6 Teaspoons
- 6 Soup Spoons
- 1 Paring Knife
- 1 Butcher Knife
- 3 Serving Spoons/Forks
- 1 Utensil Tray
- 1 Set of Cooking Utensils
- 1 Tea Kettle/ or Stove-Top Coffee Pot  
8-Cup Minimum
- 1 Can Opener
- 1 Salt and Pepper Shakers
- 2 Cookware Skillets
- 3 Cookware Set\*\*
- 2 Cookie Sheet/Baking Pans
- 3 Kitchen Towels
- 2 Dish Cloths
- 2 Pot Holders
- 1 Broom
- 1 Dust Pan
- 1 Trash Can

**DINING ROOM-PER UNIT**

- 1 Dining Table/Dinette
- 4 Dining (Matching) Chairs (some have 6)

**LIVING ROOM-PER UNIT**

- 1 Sofa (Min. 72")
- 1 Coffee Table
- 2 End Tables
- 2 Table Lamps
- 1 Occasional Chair per Bedroom

**BEDROOM-PER OCCUPANT**

- 1 Full Length Mirror- per Bedroom
- 1 Double Bed W/Firm Mattress & Foundation
- 1 Full/Twin Mattress w/foundation
- 1 Dresser or Chest
- 1 Night Stand/Table with Lamp

**HOUSEHOLD FURNISHINGS**

- 1 Bedspread or Comforter w/Bed skirt
- 1 Mattress Pad
- 1 Blanket
- 2 New Hypo-Allergenic pillows per double bed
- 4 Pillow Cases per double bed
- 2 Fitted Sheets
- 2 Flat Sheets

**BATH-PER OCCUPANT**

- 2 Bath Towels
- 2 Hand Towels
- 2 Wash Cloths
- Per Bathroom
- 1 Shower Curtain with Hooks
- 1 Toilet Brush/Plunger

**MISCELLANEOUS ITEM-PER UNIT**

- 1 Smoke Alarm
- 1 Vacuum Cleaner; request bags if needed
- 1 Mop
- 1 Bucket
- 1 Fire Extinguisher

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

~~Move-out~~  
CONDITION REPORTCOMPLEX LAKE RIDGE APARTMENTSAPT # 1100-102STREET LAKE RIDGE ROAD#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / YesSPRINKLER SYSTEM: YES ✓ NO                     

## ENTRANCE HALL:

Front Door: NDFloor NDCovering VinylWalls P/PCeiling PopcornLights NDClosets NDOTHER:                     PATIO/BALCONY:Floor ConcreteWalls Vinyl SidingCeiling VinylLights NDStorage Area NDOTHER: doors ND

## SOFTWARE

CHECKED: YES or NO

MAINTENANCE CONCERNS TO BE COMPLETED BY:                      (date)D  
LESSORCausey  
U.S. GOVERNMENT (AM1-CB)5-5-16  
5-6-15  
DateM. D. H.  
U.S. GOVERNMENT (SUPSHIP)Ray Jordan at Bto  
R.R.TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)



## LIVING ROOM AREA:

Floor NWT  
 Covering Carpet  
 Walls P/P  
 Ceiling Popcorn  
 Windows/Screens ND  
 Doors NA  
 Lights Ceiling Fan ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering Carpet  
 Walls P/P  
 Ceiling Popcorn  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_

## KITCHEN:

Floor Viny 1 NDS  
 Walls P/P  
 Ceiling POPcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS Seal around oven ~~needs to be~~ TBR  
 Sink NDS  
 Garbage Disposal works  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS  
 Windows/Screens NA  
 Doors NA  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Viny 1  
 Walls P/P  
 Ceiling POPcorn  
 Lights ND  
 Closets door ND  
 OTHER: w/p NDS



BEDROOM# 1Location 1100-102 (Front/Back/Left/Right from entrance)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Door ND  
 Closets ND  
 Lights ND (WORKING)  
 Windows/Screens ND  
 Beds N  
 Headboards NWT  
 Night tables NWT  
 Lamps ND  
 Dressers/~~mirrors~~ NWT (8 HOLES ON TOP)  
 Full Length Mirrors N  
 OTHER: \_\_\_\_\_

BATH:

Loc: 1100-102 (from entrance) Size: FULL (master/2<sup>nd</sup>/1/2)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Tub/Shower ND  
 Commode ND  
 Sink ND  
 Vanity ND  
 Medicine Cabinet ND  
 Mirror(s) ND  
 Lights ND (WORKING)  
 Exhaust Fan ND (WORKING)  
 Accessories PLUNGER & CLEANING BRUSH PROVIDED  
 Door ND  
 Windows/Screens NA  
 OTHER: \_\_\_\_\_

BEDROOM# 2Location Bedroom (Front/Back/Left/Right from entrance)Flooring NDWalls NWTCeiling NDDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / HANDLE BROKENFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: \_\_\_\_\_ (from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

BEDROOM# 3Location Bedroom (Front/Back/Left/Right from entrance)

Flooring \_\_\_\_\_  
 Walls NWT  
 Ceiling NWT  
 Door NWT  
 Closets NWT  
 Lights workable / NWT  
 Windows/Screens NWT  
 Beds ND  
 Headboards NWT  
 Night tables NWT  
 Lamps workable / NWT  
 Dressers/mirrors NWT / NO MIRROR  
 Full Length Mirrors ND  
 OTHER: \_\_\_\_\_

BATH:

Loc: BATH from entrance) Size: \_\_\_\_\_ (master 2nd / 1/2)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Tub/Shower NWT  
 Commode NWT  
 Sink NWT  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) NWT  
 Lights workable / NWT  
 Exhaust Fan workable / NWT  
 Accessories plumb / Brush  
 Door NWT  
 Windows/Screens N/A  
 OTHER: \_\_\_\_\_

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
<ul style="list-style-type: none"> <li>1 Range/Oven Comb.</li> <li>1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or Ice maker</li> <li>1 Full-sized Dishwasher</li> <li>1 Cutting Board (Min 9"X12")</li> <li>6 Beverage Glasses (10-12 oz.)</li> <li>6 Coffee Cups w/Saucers or Mugs</li> <li>6 Bread/Butter Plates</li> <li>6 Dinner Plates</li> <li>6 Cereal/Salad Bowls</li> <li>1 Casserole Dish</li> <li>1 Serving Platter</li> <li>2 Serving Bowls</li> <li>1 Measuring Cup/Set</li> <li>6 Knives</li> <li>6 Forks</li> <li>6 Teaspoons</li> <li>6 Soup Spoons</li> <li>1 Paring Knife</li> <li>1 Butcher Knife</li> <li>3 Serving Spoons/Forks</li> <li>1 Utensil Tray</li> <li>1 Set of Cooking Utensils</li> <li>1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum</li> <li>1 Can Opener</li> <li>1 Salt and Pepper Shakers</li> <li>2 Cookware Skillets</li> <li>3 Cookware Set**</li> <li>2 Cookie Sheet/Baking Pans</li> <li>3 Kitchen Towels</li> <li>2 Dish Cloths</li> <li>2 Pot Holders</li> <li>1 Broom</li> <li>1 Dust Pan</li> <li>1 Trash Can</li> </ul>	<ul style="list-style-type: none"> <li>1 Sofa (Min. 72")</li> <li>1 Coffee Table</li> <li>2 End Tables</li> <li>2 Table Lamps</li> <li>1 Occasional Chair per Bedroom</li> </ul>
	BEDROOM-PER OCCUPANT
	<ul style="list-style-type: none"> <li>1 Full Length Mirror- per Bedroom</li> <li>1 Double Bed W/Firm Mattress &amp; Foundation</li> <li>1 Full/Twin Mattress w/foundation</li> <li>1 Dresser or Chest</li> <li>1 Night Stand/Table with Lamp</li> </ul>
	HOUSEHOLD FURNISHINGS
	<ul style="list-style-type: none"> <li>1 Bedspread or Comforter w/Bed skirt</li> <li>1 Mattress Pad</li> <li>1 Blanket</li> <li>2 New Hypo-Allergenic pillows per double bed</li> <li>4 Pillow Cases per double bed</li> <li>2 Fitted Sheets</li> <li>2 Flat Sheets</li> </ul>
	BATH-PER OCCUPANT
	<ul style="list-style-type: none"> <li>2 Bath Towels</li> <li>2 Hand Towels</li> <li>2 Wash Cloths</li> </ul>
	Per Bathroom
	<ul style="list-style-type: none"> <li>1 Shower Curtain with Hooks</li> <li>1 Toilet Brush/Plunger</li> </ul>
	MISCELLANEOUS ITEM-PER UNIT
	<ul style="list-style-type: none"> <li>1 Smoke Alarm</li> <li>1 Vacuum Cleaner; request bags if needed</li> <li>1 Mop</li> <li>1 Bucket</li> <li>1 Fire Extinguisher</li> </ul>
DINING ROOM-PER UNIT	
<ul style="list-style-type: none"> <li>1 Dining Table/Dinette</li> <li>4 Dining (Matching) Chairs (some have 6)</li> </ul>	

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

move-out  
CONDITION REPORTCOMPLEX LAKE RIDGE APARTMENTSAPT # 1200-200STREET LAKE RIDGE ROAD#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: yes / yesSPRINKLER SYSTEM: YES ✓ NO       

## ENTRANCE HALL:

Front Door: NOFloor NEEDSCovering VinyWalls PPCeiling PP PORCORNLights NOClosets NAOTHER:       SUNROOM  
PATIO/BALCONY:Floor Carpet NWTWalls PPCeiling PP PORCORNLights NOStorage Area NOOTHER: Handle on window missing

## SOFTWARE

CHECKED: YES or NOMAINTENANCE CONCERNS TO BE COMPLETED BY:        (date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)



## LIVING ROOM AREA:

Floor NWT  
 Covering CarPet  
 Walls PIP  
 Ceiling POPcorn  
 Windows/Screens ND  
 Doors NA  
 Lights Ceiling fan  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 3 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering CarPet  
 Walls PIP  
 Ceiling POPcorn  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_

## KITCHEN:

Floor Vinyl NDS dirty  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal ND works  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS  
 Windows/Screens NA  
 Doors NA  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Vinyl  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Closets door ND  
 OTHER: w/d NDS

BEDROOM# 1Location 1200-200 (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NDClosets NDLights ND (WORKING)Windows/Screens NDBeds NHeadboards NWTNight tables NWTLamps NDDressers/mirrors NWT (7 HOLES ON TOP)Full Length Mirrors N/A

OTHER: \_\_\_\_\_

BATH:

Loc: 1200-200 (from entrance) Size: FULL (master/2<sup>nd</sup>/1/2)Flooring NWTWalls NWTCeiling NDTub/Shower NDCommode NDSink NDVanity NWTMedicine Cabinet NDMirror(s) NDLights ND (WORKING)Exhaust Fan ND (WORKING)Accessories PLUNGER & CLEANING BRUSH PROVIDEDDoor NDWindows/Screens N/A

OTHER: \_\_\_\_\_



BEDROOM# 2

Location \_\_\_\_\_ (Front/Back/Left/Right from entrance)

Flooring NWT / STAINSWalls NWTCeiling NODoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NORMA NWTFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: \_\_\_\_\_ (from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

BEDROOM# 3Location Bedroom (Front/Back/Left/Right from entrance)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Door NWT  
 Closets NWT  
 Lights working / NWT  
 Windows/Screens NWT  
 Beds ND  
 Headboards NWT  
 Night tables NWT  
 Lamps working / NWT  
 Dressers/mirrors NWT / NO MIRROR  
 Full Length Mirrors NWT / OVERSPRAY ON MIRROR FRAME  
 OTHER: \_\_\_\_\_

BATH:

Loc: Bathroom from entrance) Size: SHARED (master/2<sup>nd</sup>/1/2)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Tub/Shower NWT  
 Commode NWT  
 Sink NWT  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) NWT  
 Lights NWT / working  
 Exhaust Fan working  
 Accessories Shower / Brush  
 Door NWT  
 Windows/Screens N/A  
 OTHER: \_\_\_\_\_

**KITCHEN PER UNIT**

- 1 Range/Oven Comb.
- 1 Refrigerator min 14 CF (2-person Apts)  
(Frost-Free) w/2 Ice Trays or Ice maker
- 1 Full-sized Dishwasher
- 1 Cutting Board (Min 9"X12")
- 6 Beverage Glasses (10-12 oz.)
- 6 Coffee Cups w/Saucers or Mugs
- 6 Bread/Butter Plates
- 6 Dinner Plates
- 6 Cereal/Salad Bowls
- 1 Casserole Dish
- 1 Serving Platter
- 2 Serving Bowls
- 1 Measuring Cup/Set
- 6 Knives
- 6 Forks
- 6 Teaspoons
- 6 Soup Spoons
- 1 Paring Knife
- 1 Butcher Knife
- 3 Serving Spoons/Forks
- 1 Utensil Tray
- 1 Set of Cooking Utensils
- 1 Tea Kettle/ or Stove-Top Coffee Pot  
8-Cup Minimum
- 1 Can Opener w/replace today
- 1 Salt and Pepper Shakers
- 2 Cookware Skillets
- 3 Cookware Set\*\*
- 2 Cookie Sheet/Baking Pans
- 3 Kitchen Towels
- 2 Dish Cloths
- 2 Pot Holders
- 1 Broom
- 1 Dust Pan
- 1 Trash Can

**DINING ROOM-PER UNIT**

- 1 Dining Table/Dinette
- 4 Dining (Matching) Chairs (some have 6)

**LIVING ROOM-PER UNIT**

- 1 Sofa (Min. 72")
- 1 Coffee Table
- 2 End Tables
- 2 Table Lamps
- 1 Occasional Chair per Bedroom

**BEDROOM-PER OCCUPANT**

- 1 Full Length Mirror- per Bedroom
- 1 Double Bed W/Firm Mattress & Foundation
- 1 Full/Twin Mattress w/foundation
- 1 Dresser or Chest
- 1 Night Stand/Table with Lamp

**HOUSEHOLD FURNISHINGS**

- 1 Bedspread or Comforter w/Bed skirt
- 1 Mattress Pad
- 1 Blanket
- 2 New Hypo-Allergenic pillows per double bed
- 4 Pillow Cases per double bed
- 2 Fitted Sheets
- 2 Flat Sheets

**BATH-PER OCCUPANT**

- 2 Bath Towels
- 2 Hand Towels
- 2 Wash Cloths
- Per Bathroom
- 1 Shower Curtain with Hooks
- 1 Toilet Brush/Plunger

**MISCELLANEOUS ITEM-PER UNIT**

- 1 Smoke Alarm
- 1 Vacuum Cleaner; request bags if needed
- 1 Mop
- 1 Bucket
- 1 Fire Extinguisher

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies; so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

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MOVE OUT  
CONDITION REPORTCOMPLEX LAKE RIDGE APARTMENTSAPT # 1300-203STREET LAKE RIDGE ROAD#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / YesSPRINKLER SYSTEM: YES ✓ NO       

## ENTRANCE HALL:

Front Door: NDFloor NDSCovering VinylWalls P/PCeiling PopcornLights NDClosets NAOTHER:       Sunroom  
PATIO/BALCONY:Floor Carpet NWTWalls P/PCeiling PopcornLights NDStorage Area NDOTHER:       

## SOFTWARE

CHECKED: YES or NOMAINTENANCE CONCERNS TO BE COMPLETED BY:        (date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

## LIVING ROOM AREA:

Floor NWT  
 Covering Carpet  
 Walls PIP  
 Ceiling POPCORN  
 Windows/Screens ND  
 Doors NA  
 Lights Ceiling Fan ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering Carpet  
 Walls PIP  
 Ceiling POPCORN  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_

## KITCHEN:

Floor Vinyl NDS  
 Walls PIP  
 Ceiling Popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal WORKS  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS <sup>TOP</sup> cabinet near sink has hole  
 Counter Top NDS  
 Windows/Screens N/A  
 Doors N/A  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Vinyl  
 Walls PIP  
 Ceiling Popcorn  
 Lights ND  
 Closets door ND  
 OTHER: W/D NDS

BEDROOM# 1Location 1300-203 (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NDClosets NDLights ND (WORKING)Windows/Screens NDBeds NDHeadboards NWTNight tables NWTLamps NDDressers/mirrors NWT (8 HOLES ON TOP)Full Length Mirrors N/A

OTHER: \_\_\_\_\_

BATH:

Loc: 1300-203 (from entrance) Size: FULL (master/2<sup>nd</sup>/1/2)Flooring NWTWalls NWTCeiling NDTub/Shower NDCommode NDSink NDVanity NWTMedicine Cabinet NWTMirror(s) NDLights ND (WORKING)Exhaust Fan ND (WORKING)Accessories PLUNGER & CLEANING BRUSH PROVIDEDDoor NDWindows/Screens N/A

OTHER: \_\_\_\_\_

BEDROOM# 3Location Bedroom (Front/Back/Left/Right from entrance)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Door NWT  
 Closets NWT  
 Lights NO DAMAGE / WORKING  
 Windows/Screens NWT  
 Beds ND  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT  
 Dressers/mirrors NWT / NO DAMAGE  
 Full Length Mirrors ND  
 OTHER: \_\_\_\_\_

BATH:

Loc: BATH (from entrance) Size: SHARED (master 2<sup>nd</sup> / 1 / 2)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Tub/Shower NWT  
 Commode NWT  
 Sink NWT  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) NWT  
 Lights NWT / NO DAMAGE  
 Exhaust Fan WORKING  
 Accessories plunger / Brush  
 Door NWT  
 Windows/Screens N/A  
 OTHER: \_\_\_\_\_



BEDROOM# 2

Location \_\_\_\_\_ (Front/Back/Left/Right from entrance)

Flooring NWT / STAIN ON CARPET IN CLOSETWalls NWT / MARKS ON WALLCeiling NWTDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWTBeds NWTHeadboards NWT / Piece broken off right sideNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: \_\_\_\_\_ from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
<ul style="list-style-type: none"> <li>1 Range/Oven Comb.</li> <li>1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or Ice maker</li> <li>1 Full-sized Dishwasher</li> <li>1 Cutting Board (Min 9"X12")</li> <li>6 Beverage Glasses (10-12 oz.)</li> <li>6 Coffee Cups w/Saucers or Mugs</li> <li>6 Bread/Butter Plates</li> <li>6 Dinner Plates</li> <li>6 Cereal/Salad Bowls</li> <li>1 Casserole Dish</li> <li>1 Serving Platter</li> <li>2 Serving Bowls</li> <li>1 Measuring Cup/Set</li> <li>6 Knives</li> <li>6 Forks</li> <li>6 Teaspoons</li> <li>6 Soup Spoons</li> <li>1 Paring Knife</li> <li>1 Butcher Knife</li> <li>3 Serving Spoons/Forks</li> <li>1 Utensil Tray</li> <li>1 Set of Cooking Utensils</li> <li>1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum</li> <li>1 Can Opener</li> <li>1 Salt and Pepper Shakers</li> <li>2 Cookware Skillets</li> <li>3 Cookware Set**</li> <li>2 Cookie Sheet/Baking Pans</li> <li>3 Kitchen Towels</li> <li>2 Dish Cloths</li> <li>2 Pot Holders</li> <li>1 Broom</li> <li>1 Dust Pan</li> <li>1 Trash Can</li> </ul>	<ul style="list-style-type: none"> <li>1 Sofa (Min. 72")</li> <li>1 Coffee Table</li> <li>2 End Tables</li> <li>2 Table Lamps</li> <li>1 Occasional Chair per Bedroom</li> </ul>
BEDROOM-PER OCCUPANT	HOUSEHOLD FURNISHINGS
<ul style="list-style-type: none"> <li>1 Full Length Mirror- per Bedroom</li> <li>1 Double Bed W/Firm Mattress &amp; Foundation</li> <li>1 Full/Twin Mattress w/foundation</li> <li>1 Dresser or Chest</li> <li>1 Night Stand/Table with Lamp</li> </ul>	<ul style="list-style-type: none"> <li>1 Bedspread or Comforter w/Bed skirt</li> <li>1 Mattress Pad</li> <li>1 Blanket</li> <li>2 New Hypo-Allergenic pillows per double bed</li> <li>4 Pillow Cases per double bed</li> <li>2 Fitted Sheets</li> <li>2 Flat Sheets</li> </ul>
BATH-PER OCCUPANT	BATH-PER OCCUPANT
<ul style="list-style-type: none"> <li>2 Bath Towels</li> <li>2 Hand Towels</li> <li>2 Wash Cloths</li> <li>Per Bathroom</li> <li>1 Shower Curtain with Hooks</li> <li>1 Toilet Brush/Plunger</li> </ul>	<ul style="list-style-type: none"> <li>2 Bath Towels</li> <li>2 Hand Towels</li> <li>2 Wash Cloths</li> <li>Per Bathroom</li> <li>1 Shower Curtain with Hooks</li> <li>1 Toilet Brush/Plunger</li> </ul>
DINING ROOM-PER UNIT	MISCELLANEOUS ITEM-PER UNIT
<ul style="list-style-type: none"> <li>1 Dining Table/Dinette</li> <li>4 Dining (Matching) Chairs (some have 6)</li> </ul>	<ul style="list-style-type: none"> <li>1 Smoke Alarm</li> <li>1 Vacuum Cleaner; request bags if needed</li> <li>1 Mop</li> <li>1 Bucket</li> <li>1 Fire Extinguisher</li> </ul>

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

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move-out  
CONDITION REPORTCOMPLEX LAKE RIDGE APARTMENTSAPT # 6200-302STREET BREAKER COURT#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / YesSPRINKLER SYSTEM: YES ✓ NO                     

## ENTRANCE HALL:

Front Door: NDFloor NDCovering vinylWalls PIPCeiling POPCORNLights NDClosets NDOTHER:                     SUNROOM  
PATIO/BALCONY:Floor Carpet NWTWalls PIPCeiling POPCORNLights NDStorage Area NDOTHER:                     

## SOFTWARE

CHECKED: YES or NOMAINTENANCE CONCERNS TO BE COMPLETED BY:                      (date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
 ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

## LIVING ROOM AREA:

Floor NWT  
 Covering Carpet  
 Walls PIP  
 Ceiling Popcorn  
 Windows/Screens ND  
 Doors ND  
 Lights ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering Carpet  
 Walls PIP  
 Ceiling Popcorn  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1  
 Dinette Chairs 6  
 OTHER: \_\_\_\_\_

## KITCHEN:

Floor Vinyl NDS  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal ~~NA~~ needs switch  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS  
 Windows/Screens NA  
 Doors NA  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Vinyl  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Closets door ND  
 OTHER: w/d NDS

BEDROOM# 3Location Bedroom (Front/Back/Left/Right from entrance)

Flooring ND  
 Walls NWT  
 Ceiling NWT  
 Door NWT  
 Closets NWT  
 Lights working / NWT  
 Windows/Screens NWT  
 Beds ND  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT / working  
 Dressers/mirrors NWT / no mirror  
 Full Length Mirrors NWT  
 OTHER:

BATH:

Loc: Bath Room (from entrance) Size: Standard (master 2<sup>nd</sup> / 1/2)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Tub/Shower NWT  
 Commode NWT  
 Sink NWT  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) NWT  
 Lights NWT / working  
 Exhaust Fan working  
 Accessories plunger / brush  
 Door NWT  
 Windows/Screens N/A  
 OTHER:

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
 ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)



BEDROOM# 2

Location \_\_\_\_\_ (Front/Back/Left/Right from entrance)

Flooring NWT / STAIN ON CARPETWalls NWTCeiling NDDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: \_\_\_\_\_

## BATH:

Loc: \_\_\_\_\_ (from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

BEDROOM# 1Location 6200-302 (~~Front~~/Back/Left/~~Right~~) from entrance)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Door ND  
 Closets ND  
 Lights ND (WORKING)  
 Windows/Screens ND  
 Beds N  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT  
 Dressers/mirrors NWT (8 HOLES ON TOP)  
 Full Length Mirrors N/A  
 OTHER: \_\_\_\_\_

BATH:

Loc: 6200-302 from entrance) Size: FULL (master/2<sup>nd</sup>/1/2)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Tub/Shower NWT (TUB IS CHIPPED AT BOTTOM)  
 Commode ND  
 Sink ND  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) ND  
 Lights ND (WORKING)  
 Exhaust Fan (WORKING)  
 Accessories PLUNGER/BRUSH  
 Door ND  
 Windows/Screens N/A  
 OTHER: \_\_\_\_\_

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
<ul style="list-style-type: none"> <li>1 Range/Oven Comb.</li> <li>1 Refrigerator min 14 CF (2-person Apts)</li> <li>(Frost- Free) w/2 Ice Trays or Ice maker</li> <li>1 Full-sized Dishwasher</li> <li>1 Cutting Board (Min 9"X12")</li> <li>6 Beverage Glasses (10-12 oz.)</li> <li>6 Coffee Cups w/Saucers or Mugs</li> <li>6 Bread/Butter Plates</li> <li>6 Dinner Plates</li> <li>6 Cereal/Salad Bowls</li> <li>1 Casserole Dish</li> <li>1 Serving Platter</li> <li>2 Serving Bowls</li> <li>1 Measuring Cup/Set</li> <li>6 Knives</li> <li>6 Forks</li> <li>6 Teaspoons</li> <li>6 Soup Spoons</li> <li>1 Paring Knife</li> <li>1 Butcher Knife</li> <li>3 Serving Spoons/Forks</li> <li>1 Utensil Tray</li> <li>1 Set of Cooking Utensils</li> <li>1 Tea Kettle/ or Stove-Top Coffee Pot</li> <li>8-Cup Minimum</li> <li>1 Can Opener</li> <li>1 Salt and Pepper Shakers</li> <li>2 Cookware Skillets</li> <li>2 Cookware Set**</li> <li>2 Cookie Sheet/Baking Pans</li> <li>3 Kitchen Towels</li> <li>2 Dish Cloths</li> <li>2 Pot Holders</li> <li>1 Broom</li> <li>1 Dust Pan</li> <li>1 Trash Can</li> </ul>	<ul style="list-style-type: none"> <li>1 Sofa (Min. 72")</li> <li>1 Coffee Table</li> <li>2 End Tables</li> <li>2 Table Lamps</li> <li>2 Occasional Chair per Bedroom</li> </ul>
	BEDROOM-PER OCCUPANT
	<ul style="list-style-type: none"> <li>1 Full Length Mirror- per Bedroom</li> <li>1 Double Bed W/Firm Mattress &amp; Foundation</li> <li>1 Full/Twin Mattress w/foundation</li> <li>1 Dresser or Chest</li> <li>1 Night Stand/Table with Lamp</li> </ul>
	HOUSEHOLD FURNISHINGS
	<ul style="list-style-type: none"> <li>1 Bedspread or Comforter w/Bed skirt</li> <li>1 Mattress Pad</li> <li>1 Blanket</li> <li>2 New Hypo-Allergenic pillows per double bed</li> <li>4 Pillow Cases per double bed</li> <li>2 Fitted Sheets</li> <li>2 Flat Sheets</li> </ul>
	BATH-PER OCCUPANT
	<ul style="list-style-type: none"> <li>2 Bath Towels</li> <li>2 Hand Towels</li> <li>2 Wash Cloths</li> <li>Per Bathroom</li> <li>1 Shower Curtain with Hooks</li> <li>1 Toilet Brush/Plunger</li> </ul>
	MISCELLANEOUS ITEM-PER UNIT
	<ul style="list-style-type: none"> <li>1 Smoke Alarm</li> <li>1 Vacuum Cleaner; request bags if needed</li> <li>1 Mop</li> <li>1 Bucket</li> <li>1 Fire Extinguisher</li> </ul>

# DINING ROOM-PER UNIT

- 1 Dining Table/Dinette
- 4 Dining (Matching) Chairs (some have 6)

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

move-out  
CONDITION REPORTCOMPLEX LAKE RIDGE APARTMENTSAPT # 6200 6000-300STREET BREAKER COURT#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / YesSPRINKLER SYSTEM: YES ✓ NO       

## ENTRANCE HALL:

Front Door: NDFloor NDSCovering VinylWalls PIPCeiling PopcornLights NDClosets NAOTHER:       Sunroom  
PATIO/BALCONY:Floor Carpet TBRWalls PIPCeiling PopcornLights NDStorage Area NDOTHER: Window handles broke

## SOFTWARE

CHECKED: YES or NOMAINTENANCE CONCERNS TO BE COMPLETED BY: Carpet will be (date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

## LIVING ROOM AREA:

Floor TBR  
 Covering CarPet  
 Walls PIP  
 Ceiling Popcorn  
 Windows/Screens ND  
 Doors NA  
 Lights Ceiling Fan ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor TBR  
 Covering CarPet  
 Walls PIP  
 Ceiling Popcorn  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_

## KITCHEN:

Floor Vinyl NDS, Cuts, Stains  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal WORKS  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS Pink stains near sink  
 Windows/Screens NA  
 Doors NA  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Vinyl  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Closets door ND  
 OTHER: w/d NDS



BEDROOM# 1Location 6208-308 Front/Back/Left/Right from entrance)

Flooring W  
 Walls NWT  
 Ceiling ND  
 Door ND  
 Closets ND  
 Lights ND (WORKING)  
 Windows/Screens ND  
 Beds N  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT  
 Dressers/~~mirrors~~ NWT (8 HOLES ON TOP)  
 Full Length Mirrors N/A  
 OTHER: \_\_\_\_\_

BATH:

Loc: 6208-308 (from entrance) Size: FULL (master)/2<sup>nd</sup>/1/2)

Flooring W  
 Walls NWT  
 Ceiling ND  
 Tub/Shower ND  
 Commode ND  
 Sink ND  
 Vanity NWT  
 Medicine Cabinet ND  
 Mirror(s) ND  
 Lights ND (WORKING)  
 Exhaust Fan ND (WORKING)  
 Accessories PLUNGER & CLEANING BRUSH PROVIDED  
 Door ND  
 Windows/Screens N/A  
 OTHER: STAIN ON LIGHT SWITCH & LIGHT SWITCH COVER

BEDROOM# 2

Location \_\_\_\_\_ (Front/Back/Left/Right from entrance)

Flooring NWT / STAINS ON CARPETWalls NWT / MARKS ON WALL & DISCOLORATION / NEEDS VACUUMCeiling NWTDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: \_\_\_\_\_ (from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

BEDROOM#

3Location Bedroom (Front/Back/Left/Right from entrance)Flooring NWT / STAINS ON FLOORING / needs to be cleaned / replacedWalls NWTCeiling NWTDoor NWTClosets NWTLights worked / NWTWindows/Screens NWTBeds N/DHeadboards NWTNight tables NWTLamps worked / NWTDressers/mirrors NWTFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: Bathroom from entrance) Size: small (master 2<sup>nd</sup> / 1 / 2)Flooring NWT / STAIN BEHIND VANITYWalls NWTCeiling NWTTub/Shower NWTCommode NWTSink NWTVanity NWTMedicine Cabinet NWTMirror(s) NWTLights worked / NWTExhaust Fan workedAccessories plunger / brushDoor NWTWindows/Screens N/A

OTHER: \_\_\_\_\_

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
1 Range/Oven Comb.	1 Sofa (Min. 72")
1 Refrigerator min 14 CF (2-person Apts)	1 Coffee Table
(Frost-Free) w/2 Ice Trays or Ice maker	2 End Tables
1 Full-sized Dishwasher	2 Table Lamps
1 Cutting Board (Min 9"X12")	1 Occasional Chair per Bedroom
6 Beverage Glasses (10-12 oz.)	<b>BEDROOM-PER OCCUPANT</b>
6 Coffee Cups w/Saucers or Mugs	1 Full Length Mirror- per Bedroom
6 Bread/Butter Plates	1 Double Bed w/Firm Mattress & Foundation
6 Dinner Plates	1 Full/Twin Mattress w/foundation
6 Cereal/Salad Bowls	1 Dresser or Chest
1 Casserole Dish	1 Night Stand/Table with Lamp
1 Serving Platter	<b>HOUSEHOLD FURNISHINGS</b>
2 Serving Bowls	1 Bedspread or Comforter w/Bed skirt
1 Measuring Cup/Set	1 Mattress Pad
6 Knives	1 Blanket
6 Forks	2 New Hypo-Allergenic pillows per double bed
6 Teaspoons	4 Pillow Cases per double bed
6 Soup Spoons	2 Fitted Sheets
1 Paring Knife	2 Flat Sheets
1 Butcher Knife	<b>BATH-PER OCCUPANT</b>
3 Serving Spoons/Forks	2 Bath Towels
1 Utensil Tray	2 Hand Towels
1 Set of Cooking Utensils	2 Wash Cloths
1 Tea Kettle/ or Stove-Top Coffee Pot	<u>Per Bathroom</u>
8-Cup Minimum	1 Shower Curtain with Hooks
1 Can Opener	1 Toilet Brush/Plunger
1 Salt and Pepper Shakers	<b>MISCELLANEOUS ITEM-PER UNIT</b>
2 Cookware Skillets	1 Smoke Alarm
2 Cookware Set**	1 Vacuum Cleaner; request bags if needed
2 Cookie Sheet/Baking Pans	1 Mop
3 Kitchen Towels	1 Bucket
2 Dish Cloths	1 Fire Extinguisher
2 Pot Holders	
1 Broom	
1 Dust Pan	
1 Trash Can	
<b>DINING ROOM-PER UNIT</b>	
1 Dining Table/Dinette	
4 Dining (Matching) Chairs (some have 6)	

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

Ice maker  
not in  
listing

6

Move-Out  
CONDITION REPORTCOMPLEX LAKE RIDGE APARTMENTSAPT # 6000-100STREET BREAKER COURT#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / ~~NO~~SPRINKLER SYSTEM: YES ✓ NO       

## ENTRANCE HALL:

Front Door: NDFloor NDCovering VinylWalls P/PCeiling P/P CornLights NDClosets NAOTHER:       

## PATIO/BALCONY:

Floor ConcreteWalls Vinyl SidingCeiling VinylLights NDStorage Area NDOTHER: doors ND

## SOFTWARE

CHECKED: YES or NO

MAINTENANCE CONCERNS TO BE COMPLETED BY:        (date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
 ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

## LIVING ROOM AREA:

Floor NWT  
 Covering CarPet  
 Walls P/P  
 Ceiling POPcorn  
 Windows/Screens ND  
 Doors NA  
 Lights Ceiling Fan ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering CarPet  
 Walls P/P  
 Ceiling POPcorn  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_



## KITCHEN:

Floor Vinyl NDS  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal WORKS  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS  
 Windows/Screens NA  
 Doors NA  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Vinyl  
 Walls P/P  
 Ceiling Popcorn  
 Lights ND  
 Closets door ND  
 OTHER: W/D NDS

BEDROOM# 1Location 6000-100 (Front/Back/Left/Right from entrance)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Door ND  
 Closets ND  
 Lights ND (WORKING)  
 Windows/Screens ND  
 Beds N  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT  
 Dressers/mirrors NWT (\$ HOLES ON TOP)  
 Full Length Mirrors N  
 OTHER: \_\_\_\_\_

## BATH:

Loc: 6000-100 (from entrance) Size: FULL (master/2<sup>nd</sup>/1/2)

Flooring NWT  
 Walls NWT  
 Ceiling ND  
 Tub/Shower ND  
 Commode ND  
 Sink ND  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) ND  
 Lights ND (WORKING)  
 Exhaust Fan ND (WORKING)  
 Accessories PLUNGER/BRUSH  
 Door ND  
 Windows/Screens N/A  
 OTHER: \_\_\_\_\_

BEDROOM# 2Location Bedroom (Front/Back/Left/Right from entrance)Flooring NWT / STAINS ON CARPETWalls NOCeiling NDDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWT / HOLES IN SCREENBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: \_\_\_\_\_

BATH:

Loc: \_\_\_\_\_ (from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

BEDROOM#

3

Location

Bedroom

(Front/Back/Left/Right from entrance)

Flooring NWT / small paint spotsWalls NWTCeiling NWTDoor NWTClosets NWTLights NWT / workableWindows/Screens NWTBeds No DamageHeadboards NWTNight tables NWTLamps NWT / workableDressers/mirrors NWT / No DamageFull Length Mirrors NWT

OTHER:

BATH:

Loc: Bedroom from entrance) Size: 5'x8'6" (master 2nd / 1/2)Flooring NWTWalls NWTCeiling NWTTub/Shower NWTCommode NWTSink NWTVanity NWTMedicine Cabinet NWTMirror(s) NWTLights NWT / workableExhaust Fan workableAccessories plumber / BivertDoor NWTWindows/Screens N/A

OTHER:

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
1 Range/Oven Comb. 1 Refrigerator min 14 CF (2-person Apts) (Frost-Free) w/2 Ice Trays or Ice maker 1 Full-sized Dishwasher 1 Cutting Board (Min 9"X12") 6 Beverage Glasses (10-12 oz.) 6 Coffee Cups w/Saucers or Mugs 6 Bread/Butter Plates 6 Dinner Plates 6 Cereal/Salad Bowls 1 Casserole Dish 1 Serving Platter 2 Serving Bowls 1 Measuring Cup/Set 6 Knives 6 Forks 6 Teaspoons 6 Soup Spoons 1 Paring Knife 1 Butcher Knife 3 Serving Spoons/Forks 1 Utensil Tray 1 Set of Cooking Utensils 1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum 1 Can Opener 1 Salt and Pepper Shakers 2 Cookware Skillets 3 Cookware Set** 2 Cookie Sheet/Baking Pans 3 Kitchen Towels 2 Dish Cloths 2 Pot Holders 1 Broom 1 Dust Pan 1 Trash Can	1 Sofa (Min. 72") 1 Coffee Table 2 End Tables 2 Table Lamps 1 Occasional Chair per Bedroom <b>BEDROOM-PER OCCUPANT</b> 1 Full Length Mirror- per Bedroom 1 Double Bed w/Firm Mattress & Foundation 1 Full/Twin Mattress w/foundation 1 Dresser or Chest 1 Night Stand/Table with Lamp <b>HOUSEHOLD FURNISHINGS</b> 1 Bedspread or Comforter w/Bed skirt 1 Mattress Pad 1 Blanket 2 New Hypo-Allergenic pillows per double bed 4 Pillow Cases per double bed 2 Fitted Sheets 2 Flat Sheets <b>BATH-PER OCCUPANT</b> 2 Bath Towels 2 Hand Towels 2 Wash Cloths Per Bathroom 1 Shower Curtain with Hooks 1 Toilet Brush/Plunger <b>MISCELLANEOUS ITEM-PER UNIT</b> 1 Smoke Alarm 1 Vacuum Cleaner; request bags if needed 1 Mop 1 Bucket 1 Fire Extinguisher
DINING ROOM-PER UNIT	
1 Dining Table/Dinette 4 Dining (Matching) Chairs (some have 6)	
<p>The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.</p> <p>Residents may be held accountable for damaged or missing items</p>	

Move-out  
CONDITION REPORTCOMPLEX LAKE RIDGE APARTMENTSAPT # 6200-300STREET BREAKER COURT#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / NO TBRSPRINKLER SYSTEM: YES ✓ NO       

## ENTRANCE HALL:

Front Door: NOFloor NDSCovering VinylWalls PIPCeiling PopcornLights NDClosets NAOTHER:       Sunroom  
PATIO/BALCONY:Floor Carpet NWTWalls PIPCeiling PopcornLights NDStorage Area NDOTHER: Windows ND

## SOFTWARE

CHECKED: YES or NOMAINTENANCE CONCERNS TO BE COMPLETED BY:        (date)        
LESSOR        
U.S. GOVERNMENT (AM1-CB)        
Date        
U.S. GOVERNMENT (SUPSHIP)TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)  
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)



## LIVING ROOM AREA:

Floor NWT Black Stains around couch  
 Covering Carpet  
 Walls PIP  
 Ceiling Popcorn  
 Windows/Screens ND  
 Doors NA  
 Lights Ceiling Fan ND  
 Closets ND  
 Fireplace NA  
 Sofa 1 New  
 Chairs 2 NWT  
 End Tables 2 NDS  
 Lamps 2 ND  
 Coffee Table 1 NDS

## DINING AREA:

Floor NWT  
 Covering Carpet  
 Walls PIP  
 Ceiling Popcorn  
 Windows/Screens NA  
 Doors NA  
 Lights ND  
 Dinette Table 1 ND  
 Dinette Chairs 6 ND  
 OTHER: \_\_\_\_\_

## KITCHEN:

Floor Vinyl NDS  
 Walls PIP  
 Ceiling Popcorn  
 Lights ND  
 Refrigerator NDS  
 Stove/Oven NDS  
 Sink NDS  
 Garbage Disposal WORKS  
 Trash Compactor ND  
 Dishwasher NDS  
 Cabinets NDS  
 Counter Top NDS  
 Windows/Screens NA  
 Doors NA  
 OTHER: \_\_\_\_\_

## UTILITY CLOSET (Within Unit):

Floor NDS  
 Covering Vinyl  
 Walls PIP  
 Ceiling Popcorn  
 Lights ND  
 Closets door ND  
 OTHER: w/d NDS

BEDROOM# 1Location 6000-300 (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NDClosets NDLights ND (WORKING)Windows/Screens NDBeds NHeadboards NWTNight tables NWTLamps NWTDressers/mirrors NWT (7 HOLES ON TOP)Full Length Mirrors N/A

OTHER: \_\_\_\_\_

BATH:

Loc: 6000-300 (from entrance) Size: FULL (Master/2<sup>nd</sup>/1/2)Flooring NWTWalls NWTCeiling NDTub/Shower NDCommode NDSink NDVanity NWTMedicine Cabinet NWTMirror(s) NDLights ND (WORKING)Exhaust Fan ND (WORKING)Accessories PLUNGER/BRUSHDoor NDWindows/Screens N/A

OTHER: \_\_\_\_\_

BEDROOM# 3Location Bedroom (Front/Back/Left/Right from entrance)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Door NWT  
 Closets NWT  
 Lights NWT/working  
 Windows/Screens NWT  
 Beds NO DAMAGE  
 Headboards NWT  
 Night tables NWT  
 Lamps NWT/working  
 Dressers/mirrors NWT/NOT PROVIDED  
 Full Length Mirrors NWT  
 OTHER:

BATH:

Loc: BATHROOM (from entrance) Size: SHARED (master 2<sup>nd</sup> 1/2)

Flooring NWT  
 Walls NWT  
 Ceiling NWT  
 Tub/Shower NWT  
 Commode NWT  
 Sink NWT/STAINS ET  
 Vanity NWT  
 Medicine Cabinet NWT  
 Mirror(s) NWT  
 Lights NWT/working  
 Exhaust Fan working  
 Accessories plumber/brush  
 Door NWT  
 Windows/Screens N/A  
 OTHER:

BEDROOM# 2Location Bedroom (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NWTClosets NWTLights NWT / WORKINGWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: \_\_\_\_\_

## BATH:

Loc: \_\_\_\_\_ from entrance) Size: \_\_\_\_\_ (master/2<sup>nd</sup>/1/2)

Flooring \_\_\_\_\_

Walls \_\_\_\_\_

Ceiling \_\_\_\_\_

Tub/Shower \_\_\_\_\_

Commode \_\_\_\_\_

Sink \_\_\_\_\_

Vanity \_\_\_\_\_

Medicine Cabinet \_\_\_\_\_

Mirror(s) \_\_\_\_\_

Lights \_\_\_\_\_

Exhaust Fan \_\_\_\_\_

Accessories \_\_\_\_\_

Door \_\_\_\_\_

Windows/Screens \_\_\_\_\_

OTHER: \_\_\_\_\_

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
<ul style="list-style-type: none"> <li>1 Range/Oven Comb.</li> <li>1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or <u>Ice maker</u></li> <li>1 Full-sized Dishwasher</li> <li>1 Cutting Board (Min 9"X12")</li> <li>6 Beverage Glasses (10-12 oz.)</li> <li>6 Coffee Cups w/Saucers or Mugs</li> <li>6 Bread/Butter Plates</li> <li>6 Dinner Plates</li> <li>6 Cereal/Salad Bowls</li> <li>1 Casserole Dish</li> <li>1 Serving Platter</li> <li>2 Serving Bowls</li> <li>1 Measuring Cup/Set</li> <li>6 Knives</li> <li>6 Forks</li> <li>6 Teaspoons</li> <li>6 Soup Spoons</li> <li>1 Paring Knife</li> <li>1 Butcher Knife</li> <li>3 Serving Spoons/Forks</li> <li>1 Utensil Tray</li> <li>1 Set of Cooking Utensils</li> <li>1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum</li> <li>1 Can Opener</li> <li>1 Salt and Pepper Shakers</li> <li>2 Cookware Skillets</li> <li>3 Cookware Set**</li> <li>2 Cookie Sheet/Baking Pans</li> <li>3 Kitchen Towels</li> <li>2 Dish Cloths</li> <li>2 Pot Holders</li> <li>1 Broom</li> <li>1 Dust Pan</li> <li>1 Trash Can</li> </ul>	<ul style="list-style-type: none"> <li>1 Sofa (Min. 72")</li> <li>1 Coffee Table</li> <li>2 End Tables</li> <li>2 Table Lamps</li> <li>1 Occasional Chair per Bedroom</li> </ul>
BEDROOM-PER OCCUPANT	HOUSEHOLD FURNISHINGS
<ul style="list-style-type: none"> <li>1 Full Length Mirror- per Bedroom</li> <li>1 Double Bed W/Firm Mattress &amp; Foundation</li> <li>1 Full/Twin Mattress w/foundation</li> <li>1 Dresser or Chest</li> <li>1 Night Stand/Table with Lamp</li> </ul>	<ul style="list-style-type: none"> <li>1 Bedspread or Comforter w/Bed skirt</li> <li>1 Mattress Pad</li> <li>1 Blanket</li> <li>2 New Hypo-Allergenic pillows per double bed</li> <li>4 Pillow Cases per double bed</li> <li>2 Fitted Sheets</li> <li>2 Flat Sheets</li> </ul>
BATH-PER OCCUPANT	MISCELLANEOUS ITEM-PER UNIT
<ul style="list-style-type: none"> <li>2 Bath Towels</li> <li>2 Hand Towels</li> <li>2 Wash Cloths</li> <li>Per Bathroom</li> <li>1 Shower Curtain with Hooks</li> <li>1 Toilet Brush/Plunger</li> </ul>	<ul style="list-style-type: none"> <li>1 Smoke Alarm 1 Smoke alarm by Kitchen does not work</li> <li>1 Vacuum Cleaner; request bags if needed</li> <li>1 Mop</li> <li>1 Bucket</li> <li>1 Fire Extinguisher</li> </ul>
DINING ROOM-PER UNIT	
<ul style="list-style-type: none"> <li>1 Dining Table/Dinette</li> <li>4 Dining (Matching) Chairs (some have 6)</li> </ul>	
<p>The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.</p> <p>Residents may be held accountable for damaged or missing items</p>	